

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 27 May 1958

FROM : Chief, Orientation Faculty, IS

SUBJECT: Weekly Activities Report #21, 20 - 27 May 1958

## 1. Significant Items:

25X1 [ ] met with the Chief, Signal Center and the O/C Training Officer to discuss a special 18 hour orientation course being developed for Signal Center personnel unable to take the regular IO course. The Commo officials approved the general course outline which this staff had developed, and agreed to make a formal request to the Director of Training that the course be presented this summer. It was understood that this Faculty would take no further action until the program is approved by the Director of Training.

## 2. Other Activities:

### A. Intelligence Orientation

1. During the second week of IO #21, the Clandestine Collection, Support and Operations phases of the course are being presented. We have noticed good student morale and a lively interest in the course on the part of the present group. Their participation, as a whole, in the American Thesis was particularly praised by the instructors. Students in the present course are primarily from the DD/I and DD/S areas and range in grade from GS-5 to GS-14. In length of service, the range is from a few months to ten years.

### 2. New speakers this week include:

25X1 [ ] Office of Security, substituting for

25X1 b. [ ] PP Staff, substituting [ ]  
25X1 [ ]

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B. Special Problems

We have found it very difficult to obtain personnel from the Audio Aids Section to run films and tape record lectures for us during the present course and consequently had to reschedule films and lectures, and cancel some lecture recordings.

C. Miscellaneous Activities

1. [ ] has completed the revision of the long-term course schedule for 1958-59. Several changes were made to accommodate the JOT program beginning in October. The IO will be offered three times in the Fall instead of four; however, an additional course will be run in July 1958.

2. [ ] have completed drafting a standard operating procedure for the handling of both the DD/S and DD/I Exhibits. This will be put into effect with the June, 1958 course.

3. [ ] has revised the material used in the Dissemination Problem, to include a [ ] and a cable. With these additions, the exercise will provide students with a more complete picture of the dissemination process.

3. Personnel Notes:

Nothing to report.



*lead the same  
trouble; so did  
the problem was  
tough, he-  
cause there  
was no advance  
notice.*

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